

EASTON PARISH COUNCIL

ANNUAL GENERAL MEETING

All members of Easton Parish Council were summoned to attend the Annual General Meeting of the Easton Parish Council to be held Thursday 18th May 2023 at 7.30pm in St Peter's Church, Easton. Due to unforeseen circumstances the meeting advertised for 11th May 2023 had to be cancelled and readvertised for 18th May 2023

The clerk opened the meeting at 7.30pm; no members of the public.

592 Apologies for absence: none, all members present. Michael Baker, MBE, Mrs Pamela Bell, Messrs. Richard Burton, Stephen Thomason and Clive Wood

593 Election of Chair The clerk asked for nominations for the forthcoming year. Clive Wood proposed, Stephen Thomason seconded Mr Michael Baker who accepted the nomination and the Chair after the vote taken was unanimously in favour.

594 Declaration of financial or personal interest:
to receive members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. None

595 Minutes AGM 19/05/2022 approved & signed 07/07/2022 read – no comment.

596 Matters arising none

597 Annual Governance & Accountability Return year end 31/03/2023

to approve the AGAR for 2022-2023

- i. Declare and sign Certificate of Exemption – approved and signed
- ii to receive & note the report of Internal Auditor - approved
- iii approve Section 1 – The Annual Governance Statement – approved and signed
- iv approve Section 2 – The Accounting Statements – already signed by the RFO now approved by the Parish Council and signed by the Chair.

To appoint Internal Auditor for 2023-2024 – it was proposed and agreed Mr Martin Buckley be reappointed.

The Certificate of Exemption, Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, analysis of variances and bank reconciliation are to be published on the Parish Council website before 1 July 2023. The Notice of Public Rights and Publication of Annual Governance & Accountability Return for an exempt authority to be advertised and published to comply with published dates for public inspection.

The Certificate of Exemption to be forwarded to the external auditors PKF Littlejohn LLP no later than 30th June 2023.

598 Matters for next AGM/meeting - none

599 Mr Baker closed the meeting at 7.50pm

Mike Baker 13th July 2023